



REPORTING REQUIREMENTS

Resource Parents shall immediately contact On The Rise, Inc. (OTR) when any of the following event occur:

- Death of any child.
- Any suspected child abuse or neglect.
- Any injury to or illness of a foster child that requires emergency medical treatment or hospitalization.
- Any unusual incident or absence of a foster child which threatens the physical or emotional health or safety of any child in the home. Some examples are:
 - AWOL
 - Suicidal ideations
 - Self-mutilation
 - Inappropriate sexual behavior
 - Severe tantrums
- Communicable disease outbreak as reported to the Resource Parent by a health professional or by the local health authority.
- Poisonings or allergic reactions.
- All medical/dental concerns.
- Missed medication/adverse medication reactions.
- Please report all bumps, bruises, scrapes, abrasions, cuts, falls, any head injuries etc. to your assigned Agency Social Work to ensure proper documentation can be completed.
- Please report all law enforcement contact and all legal issues.
- Fires or explosions which occur in or on the premises.
- If the Resource Parent begins operating a family day care home.
- All changes in household composition including, but not limited to:
 - An addition to the Resource Parent's family, including when the Resource Parent becomes guardian or conservator for any child or other person.
 - Any adult moving in or out of the home.
 - Except for a foster child under the jurisdiction of the court and placed by the county, anyone living in the home who reaches their 18th birthday.

Resource Parents can never over report information to an Agency Social Worker; the more communication a Resource Parent has with their assigned Agency Social Worker, the better.

Reporting during business hours (Mon-Thurs 8:30am-5:00pm) by calling the administrative office at 760-818-4522. Ask to speak to your assigned Agency Social Worker (ASW). You may also call your ASW on their cell phone number also. If you are unable to reach your ASW, then immediately call the Administrative Office at 760-818-4522 and speak with your Agency Social Worker's Supervisor or Administrator.

After Business Hours - Call the Administrative office at 760-239-7089 to be automatically connected to a member of Management. This phone is answered 24/7.